

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR COLUMBIA COUNTY, OREGON

In the Matter of Adopting a Policy and)
Procedure for Approving Transfer Station Fee) ORDER No. 79-2010
Waivers for Community Clean-Up Events)

WHEREAS, the Board of County Commissioners ("Board") is authorized to regulate solid waste management in Columbia County pursuant to ORS 459.085, and under such authority, has adopted the Columbia County Solid Waste Management Ordinance; and

WHEREAS, as authorized by Section 5.01 of the Solid Waste Management Ordinance, the Board has established rates for waste disposal, such as transfer station tipping fees, to cover the cost of such disposal; and

WHEREAS, the Board has determined that, if funds are available, waiving transfer station tipping fees for certain community clean-up events serves the best interest of the County because such events encourage citizens to collect and dispose of waste in public and other areas, thus improving and preserving the health, safety, and aesthetic beauty of Columbia County; and

WHEREAS, to provide consistency in the approval of fee waivers and to ensure that fees are waived only for events that serve the best interest of the public, the Board finds it necessary to adopt a policy and procedure for waiving tipping fees; and

WHEREAS, the Columbia County Solid Waste Administrator manages the County's solid waste program and Solid Waste Fund; and

WHEREAS, the Board finds that it is appropriate for the Solid Waste Administrator to review and approve tipping fee waivers in accordance with the adopted policy and procedure.

NOW THEREFORE IT IS HEREBY ORDERED, as follows:

1. The Solid Waste Division Policy and Procedure on the Waiver of Tipping Fees for Community Clean-Up Events and its attachments, attached hereto as Exhibit A and incorporated herein by this reference, is hereby adopted; and

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2. The Solid Waste Administrator shall have the authority to approve or deny applications for tipping fee waivers in accordance with the adopted policy and procedure.

Dated this 8th day of December, 2010.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON:

Approved as to form

By:


Office of County Counsel

By:


Anthony Hyde, Chair

By:


Earl Fisher, Commissioner

By:


Rita Bernhard, Commissioner

**COLUMBIA COUNTY
DEPARTMENT OF LAND DEVELOPMENT SERVICES**

STANDARD ADMINISTRATIVE POLICIES AND PROCEDURES

DIVISION: Solid Waste Division

PROGRAM: Solid Waste/Transfer Station

SUBJECT: Waiver of tipping fees for
community clean-up events

PURPOSE: To set forth a clear policy and procedures for the review and approval of requests from the community to waive Transfer Station tipping fees for community clean-up events.

AUTHORITY: Board of County Commissioners Order No. 79-2010

POLICY: It is in the best interest of the county to encourage certain community clean-up events by waiving tipping fees for disposal of solid waste at the Columbia County Transfer Station. However, because the County incurs a cost to transport and dispose of all Solid Waste, the Board of County Commissioners has determined that only certain types of waste and only pre-approved events should be eligible for transfer station tipping fee waivers. Accordingly, the Solid Waste Administrator may waive tipping fees only for events meeting the criteria, below.

Fee waivers are issued at the discretion of the County in order to encourage community clean-up events. A fee waiver therefore shall not be construed as a right or entitlement. The County may suspend this policy at anytime, including upon the determination that a fee waiver will negatively impact the services and/or operation of the Columbia County Transfer Station, the Solid Waste Program, or the Solid Waste Fund.

CRITERIA:

- The event shall benefit the public at large through the collection of waste from public areas and spaces, not from private property, UNLESS the collection event is sponsored by a City or the County (e.g.- City Bulk Clean Up Events).
- Events shall be pre-approved under the procedures set forth below.
- County funds must be available to cover the cost of the waste disposal.
- Waste shall be transported to the Transfer Station in Franchised Hauler containers.
- Pre-approval of collection site and cleanup plan is required.
- Pre-approval of collection site recycling plan is required.
- Unless pre-approved for an additional tonnage fee waiver by the Solid Waste Administrator, transfer station fee waivers are limited to a maximum of 5 tons of waste per event.
- The Applicant must agree to comply with the Community Clean Up Policy and Procedures.
- Fund raising events are not eligible for tipping fee waivers.

PROCEDURE:

1. A Solid Waste Fee Waiver Request Form, attached hereto as Attachment 1, and incorporated herein by this reference, must be submitted for review no less than 60 days before the event.
2. Applications will be approved or denied based on criteria listed above and attached to the Solid Waste Fee Waiver Request Form.
3. Notification of approval or denial will be transmitted to applicant no later than 30 days prior to event date.
4. The Solid Waste Division will forward approved Solid Waste Waiver Request Forms to the following:
 - a. Applicant
 - b. Finance Department
 - c. Scale House Attendant at Columbia County Transfer Station
 - d. Appropriate County Franchised drop box/roll off hauler.
5. Fee waiver requests that are denied by the Solid Waste Administrator may be reviewed by the Board of County Commissioners following a written request by the applicant.

ATTACHMENTS:

1. Solid Waste Fee Waiver Request Form
2. Community Clean-Up Policy and Procedure

COLUMBIA COUNTY SOLID WASTE DIVISION OF LAND DEVELOPMENT SERVICES
230 STRAND STREET ST. HELENS, OREGON 97051

Solid Waste Tipping Fee Waiver Request Form

This is a request for a waiver from the established tipping fees at the Columbia County Transfer Station in St. Helens, OR. The waiver covers solid waste generated by a Community Clean Up Event to include municipal solid waste, CFC-Appliances, HHW, tires and recyclables. The County may approve a solid waste tipping fee waiver pursuant to the policy and procedures in Order No. 79-2010, adopted by the Columbia County Board of Commissioners. The waiving of solid waste tipping fees is for organizations conducting a single event to benefit the public of Columbia County, Oregon. Each organization is allowed a waiver for no more than two (2) events per calendar year. The County may grant waivers for projects that meet the fee waiver criteria and benefit the public at large. Tipping fees cannot be waived for Fund Raising Events.

The following information must be completely filled out and submitted to the County Solid Waste Division no less than 60 days prior to the event:

Organization Name _____ Representative _____

Mailing address _____

Contact Person _____ Phone Number & Email _____

Date of Event _____ Name of Event _____

Type of waste(s) to be generated by clean up event: _____

Transportation Hauler of Waste(s) to be land filled: _____

Justification for the event: (How will waiving tipping fees associated with the proposed event benefit the general public at large?) _____

The applicant by acceptance of a fee waiver, if approved, agrees to comply with all requirements of the tipping fee waiver policy adopted by the Board of County Commissioners pursuant to Order No. 79-2010, including but not limited to the following: a) Limitation of two (2) events per year, b) Limitation of no more than five (5) tons of solid waste per event (unless pre-approved by Solid Waste Administrator for additional tonnage); c) Compliance with the County's Community Clean Up Policy and Procedures and separation regulations and recycling guidelines.

The Approved Waiver Form Must be Submitted to Scale Attendant when Waste is Delivered to the Transfer Station

Applicant Representative's Signature _____

For Official Use only below this line

THIS APPLICATION HAS BEEN REVIEWED AND IS:

APPROVED
DENIED

BY: _____ DATE: _____

Columbia County Solid Waste Division of Land Development Services

Community Clean Up Policy and Procedures

The Columbia County Solid Waste Division as part of the Land Development Services (LDS) Department can provide Community Clean Up Events with technical assistance for Community Clean Up Events. They can assist in securing containers (roll-off boxes) for an event. A Tip Fee Waiver form (Attachment No. 1) must be filled out to request waiver (all or partial fees) of Transfer Station Tip Fees and submitted to the Solid Waste Administrator of Land Development Services Department two months prior to the event. Tip Fees CANNOT be waived if the Clean Up activities are for a Fund Raising Event.

For more Information call:

Bill Potter - Solid Waste Administrator 503.397.7213
Roy Weedman - Solid Waste Coordinator 503.397.7263
Todd Dugdale - Land Development Services Director 503.397.7207

For Drop Box Services call:

Scappoose/Vernonia./St. Helens/Columbia City - Waste Management, Inc. at 877.567.2974
Rainier/Prescott/Clatskanie - Waste Connections Inc, at 503.397.1534

The outline below has been developed to ensure a successful clean up event based on the County's past experience.

The community/civic association or neighborhood is required to do the following:

The Community Clean Up Coordinator Shall:

- Contact Columbia County Solid Waste Division of LDS to inform County of desired clean up activities and location.
- Identify the event date, staging area and Community Clean Up Group (i.e., SOLV; Annual Bulk Clean Up Event; Kiwanis, Rotary, etc.).
- Note the date and staging area. Staging location must be appropriate to accommodate containers (approximately 10' X 20'), collection equipment and vehicle access for unloading.
- Propose the perimeter of the cleanup area (i.e. – major streets) and the major cleanup sites (i.e., major streets) in that area.
- May request a waiver of the disposal fee (Attachment 1). The disposal waiver covers only the tip fees for municipal solid waste at the Columbia County Transfer Station in St. Helens, OR. The waiver form does not waive drop box/roll off fees. Contact your franchised drop box company listed above to request drop box/roll off service. The form must be submitted two months prior to the planned clean up event date and forwarded to the County's Solid Waste Division. Waste must be contained in a franchised area roll-off/drop box. Personal vehicles cannot transport municipal solid waste (MSW) for waiver of disposal fees. Personal vehicles can transport recyclable materials listed below and household hazardous waste found at the clean up site.

The Community Clean Up Group Shall:

- Collect debris that is in the best interest of the public for community safety and environmental protection. Debris collected cannot be personal household waste, unless the Community Clean Up Event is sponsored by a City or Columbia County.

Collected Material Must Be Separated at Collection Site as Follows:

- MSW (Municipal Solid Waste): Trash, garbage, insulation, gypsum board, sweepings, construction debris, bathroom fixtures, household items, concrete blocks, tile, shingles, glass, doors, windows, screens, bicycle tires and furniture.
- Yard Trash/Landscape Debris: Branches, shrubs, trimmings, grass clippings, and clean building wood (no nails or paint).
- White Goods: Water heaters, stoves, washers, dryers. These can be recycled at the Columbia County Transfer Station.
- Household Hazardous Waste (HHW): Paints, solvents, pool chemicals, pesticides, propane tanks, medical sharps, fluorescent lights, vehicle and rechargeable batteries, mercury, motor oil/fuels and antifreeze : Must coordinate drop off with Solid Waste Coordinator. HHW must be processed at the County HHW Facility at the Columbia County Transfer Station in St. Helens, OR. For a complete list of HHW items, contact the Solid Waste Coordinator.
- Tires: On and off rim. Tires cannot be landfilled or placed into the MSW container(s).
- Recyclables: Scrap metal, glass bottles, electronics, TV's, monitors, Non-CFC Appliances (i.e., White Goods) can be recycled at the Columbia County Transfer Station in St. Helens, OR at no charge. TV's, computers and monitors cannot be landfilled or placed into the MSW container(s).
- CFC Appliances: Refrigerators, A/C units, freezers. Contact the Solid Waste Coordinator to coordinate drop off at the Columbia County Transfer Station.

If you intend to collect all the above, you must have a separate container for each category or separate delivery method in order to comply with regulatory prohibitions. IT IS AGAINST OREGON LAW TO LANDFILL COMPUTERS, MONITORS, TV'S, TIRES AND LIQUID WASTES. Mixing these items voids the waiver and the material will not be accepted.